

## May Attic



### Declutter

- Sort everything in the attic by category (clothes, holiday decorations, memorabilia, etc...)
- Sort the memorabilia for older children as well as younger children and family members. Box up older children's items to prepare to return to them.
- Make sure all items are stored safely and that no water or other damage has occurred.
- Things that should never be stored in an attic (important documents, electronics (due to moisture/humidity), photos, candles (anything that will melt at higher temperatures), flammable products, food, delicate fabrics). Check any of these items that are already stored in your attic and if they are still in good shape, contain and store elsewhere to prevent future damage.

### Clean

- Vacuum and clean floor, baseboards, windows and walls.
- Check for any holes in the walls, roof, or around windows & eaves. Caulk cracks and repair any holes.
- Clean windows and screens; check all light fixtures and replace burned bulbs

### Maintain

- Inventory all items stored in the attic. Label and number the outside of each container or box (i.e Christmas Decorations #1 of #3 or Katie's Sweaters). Keep a paper log of containers/boxes.
- Create zones in the attic. Clothes, Memorabilia, Decorations, Camping Gear, etc...)
- Draw a map to keep with the inventory log – keep in plastic sheet protectors in a 3-ring binder near the attic entrance.

