



Natural Order, LLC

sustainable organizing solutions

March

Basement - Dry, Safe and Manageable Storage)

Declutter



- Odds are it's been awhile since you've been through boxes and containers stored in your basement. Open every box and pull out everything. Evaluate each item - Does it fit into your current lifestyle? Is it something you love? If so, pull it out and make a plan to use or display it now. If not - put into a box labeled - 'Donate'. If it has no value (old documents) trash it or set in a paper bag to shred.
- Get everything off the floor (or as much as possible). Assess the walls and floor for any water damage or rodent evidence.

Clean

- Vacuum off any shelves, clean drains, clean the floor and walls.
- If there is a damp feeling, rent or buy a dehumidifier.
- Clean out any extra refrigerators or freezers - defrost if necessary. Anything with freezer burn should be thrown, put like items together.
- Check/replace furnace filters, check/replace batteries in smoke detectors and carbon monoxide detectors.

Maintain

- If you do not currently have shelving, invest in some - either wall mounted or floor based. Either way, keeping items on shelves will allow them to be easily accessed. Cluster like items together - memorabilia, sporting goods, tools.
- Label and keep an inventory list of any boxes/contained items. Keep an extra copy of your inventory in a safe place.
- If there is anything that might be ruined by moisture, be sure to store it in a sealed container. Include a desiccant packet if available.

